

HEADER

FunctionEight Ltd

FunctionEight is an information and communications technology company that brings together professionals from varying backgrounds who together understand the needs of organizations and who can translate those needs into practical solutions.

FunctionEight is dedicated to the continuous improvement of its IT Support Services and Solutions through analysis, development and implementation of technology tools to their clients.

FunctionEight wants you to strive to find the best IT solutions that business has to offer. You can help our company become stronger and continue the strong growth in the IT sector. You can reap the rewards.

FOOTER

We offer challenging job opportunities with attractive benefits to the right candidates. Please send your resume, present and expected salary to f8.jobs@functioneight.com

Interested candidates please submit their applications with detailed resume via JobsDB.

You are welcome to visit our website: www.parkingsystems.com.hk

All personal data collected will be used for recruitment purpose only.

We offer challenging job opportunities with attractive benefits to the right candidates. Please send your resume, present and expected salary by clicking **APPLY NOW**.

ASSISTANT IT SUPPORT TECHNICIAN (10K–12K) Five days work

RESPONSIBILITIES

- Provide helpdesk support for basic IT related enquiries
- Carry out routine tasks
- Provide general admin support for IT dept.
- On-the-job training will be provided
- Perform ad hoc duties as assigned
- Responsible for own time management
- Update incident management system with all incidents and calls logged

REQUIREMENTS

- Form 5 Graduate or above preferably with qualifications in Computer Science.
- Some working experience in a Technical Support role.
- Can communicate in English and Cantonese.
- Willing to learn.

BENEFITS

- 10-20 days annual leave

- Flexible working hours
- Five-day work
- Travel Allowance / Mobile Phone Allowance
- Company Profit Share Bonus / Discretionary Performance Bonus
- On the job training
- Continuous Education allowance
- Long Service Award
- Extra leave for Exam, marriage, child birth, compassionate and home relocation provided
- Birthday day off
- Regular staff gathering and team building
- Fun working environment
- Job satisfaction is a key focus of the company culture
- Excellent career path and guidance provided

IT SUPPORT TECHNICIAN (15K–18K) Five days work

RESPONSIBILITIES

- Provide end user support to various client's Windows computer environments.
- Maintain documentation on client network.
- Assist senior staff in implementing upgrades and new infrastructure to clients environments.
- Report to IT Manager

REQUIREMENTS

- Higher Certificate in Computer Science.
- Microsoft Certified Professional preferred.
- 1-3 years working experience in a Technical Support role.
- Experience with support of Microsoft Windows environments.
- Good communication is as important as technical ability.
- Good written and spoken English and Cantonese.

BENEFITS

- 10-20 days annual leave
- Flexible working hours
- Five-day work
- Travel Allowance / Mobile Phone Allowance
- Company Profit Share Bonus / Discretionary Performance Bonus
- On the job training
- Continuous Education allowance
- Long Service Award
- Extra leave for Exam, marriage, child birth, compassionate and home relocation provided
- Birthday day off
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IT SUPPORT TECHNICIAN (Mac and Windows) (15K–18K) Five days work

RESPONSIBILITIES

- Provide end user support to various client's Apple and Windows computer environments.
- Maintain documentation on client network.
- Assist senior staff in implementing upgrades and new infrastructure to clients environments.
- Report to IT Manager

REQUIREMENTS

- Higher Certificate in Computer Science.
- Microsoft Certified Professional preferred.
- 1-3 years working experience in a Technical Support role.
- Solid experience in supporting Mac environments essential.
- Experience with support of Microsoft Windows environments.
- Good communication is as important as technical ability.
- Good written and spoken English and Cantonese.

BENEFITS

- 10-20 days annual leave
- Flexible working hours
- Five-day work
- Travel Allowance / Mobile Phone Allowance
- Company Profit Share Bonus / Discretionary Performance Bonus
- On the job training
- Continuous Education allowance
- Long Service Award
- Extra leave for Exam, marriage, child birth, compassionate and home relocation provided
- Birthday day off
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- Excellent career path and guidance provided

SENIOR IT SUPPORT ENGINEER (20K–23K) Five days work

RESPONSIBILITIES

- Provide end user support to various client's Windows and Apple computer environments.
- Work with Client / IT Manager for developing IT Strategies for Clients.
- Implement upgrades and new infrastructure to clients environments.
- Maintain documentation on client network.

- Report to IT Manager

REQUIREMENTS

- High Diploma or Degree Holder in Computer Science or equivalent preferred.
- 3-5 years with technical customer service
- Experience with Microsoft product installation, configuration and troubleshooting is a must
- Knowledge with wide range of networking products
- Solid researching skills to resolve incidents
- Excellent communications skills
- Friendly and understanding with stressful clients and willing to assist under pressure
- Fluent written and spoken English and Cantonese

BENEFITS

- 10-20 days annual leave
- Flexible working hours
- Five-day work
- Travel Allowance / Mobile Phone Allowance
- Company Profit Share Bonus / Discretionary Performance Bonus
- On the job training
- Continuous Education allowance
- Long Service Award
- Extra leave for Exam, marriage, child birth, compassionate and home relocation provided
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SENIOR IT HELPDESK ENGINEER (20K–23K) Five days work

RESPONSIBILITIES

- To provide IT support via telephone and remote access based solutions to our clients in a timely and professional manner.
- To prioritise all incoming incidents, escalating where possible to our On-Site Engineers.
- Assist in the management of clients IT systems, including domain renewals, DNS management, and product/service registrations.
- Communication gateway between clients and FunctionEight personnel.
- Assist with management of desktop/server based Windows, Mac and Linux based Operating Systems primarily from a remote access system.
- Assist with preconfiguring networks, servers, workstations, notebooks, printers and mobile devices for users.

REQUIREMENTS

- High Diploma or Degree Holder in Computer Science or equivalent preferred.
- 3-5 years with technical customer service

- Experience with Microsoft product installation, configuration and troubleshooting is a must
- Knowledge with wide range of networking products
- Solid researching skills to resolve incidents
- Excellent communications skills
- Friendly and understanding with stressful clients and willing to assist under pressure
- Fluent written and spoken English and Cantonese

BENEFITS

- 10-20 days annual leave
- Flexible working hours
- Five-day work
- Travel Allowance / Mobile Phone Allowance
- Company Profit Share Bonus / Discretionary Performance Bonus
- On the job training
- Continuous Education allowance
- Long Service Award
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IT MANAGER (35K–40K) Five days work

RESPONSIBILITIES

- Provide team and project leadership for implementation and maintenance of clients IT infrastructure (systems & network)
- Create, manage and coordinate all project plans for the IT Department.
- Facilitates team solutions to issues which may arise during the project.
- Track the deliverables and output from the team.
- Provide Career management and guidance for the team members.
- Work with the IT team, Business functional managers and vendors to ensure all projects are completed on time and on budget.
- Work with Client / COO for developing IT Strategies for Clients.
- Ensure compliance with all internal and external controls
- Ability to manage shifting priorities and to consistently meet commitments and deadlines.
- Able to prioritize, plan work activities, and use time efficiently.
- Manage system vendors and service providers
- Report to COO

REQUIREMENTS

- Bachelor in Computer Science, Information Technology or equivalent in IT related disciplines
- With at least 8 years of experience with 3 years' in supervisory level
- Good in leadership, team spirit, and communication skills
- Good in analytical skills

- Solid project management skills
- Friendly and understanding with stressful clients and willing to work under pressure
- Fluent written and spoken English and Cantonese

BENEFITS

- 13-20 days annual leave
- Flexible working hours
- Five-day work
- Travel Allowance / Mobile Phone Allowance
- Company Profit Share Bonus / Discretionary Performance Bonus
- On the job training
- Continuous Education allowance
- Long Service Award
- Extra leave for Exam, marriage, child birth, compassionate and home relocation provided
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LEAD WEB DEVELOPER (30K–35K) Five day work week

JOB DESCRIPTION

You will be responsible for managing the software development team's delivery of products to our client. We mainly develop websites for small and medium sized companies and institutions so a strong interest and passion for web development is needed. As a Lead Web Developer in FunctionEight you will wear many hats. Some days, you will feel like a programmer, a project or product manager, or a coach for the junior programmers.

- Be in charge of the entire software development process, including introducing new processes and new technologies.
- Champion an environment of quality software development.
- Assess project schedules, tasks and resources to ensure the development team is staffed appropriately and expectations are managed.
- Track and report on product development, including timeline, status and resource allocations.
- Assist with programming and software development.
- Coach and train the junior software developers so they can reach their full potential.
- Provide technical leadership to team members.
- Meet clients and develop software specifications.
- Cooperate with colleagues in other department on projects.

REQUIREMENTS

- Degree in Computer Science or related field and a strong understanding of software development.
- A proven track record in software development, with min. 10 years of experience within software development, primarily within web development.
- A proven track record of software delivery through all phases of the development cycle.

- Able to work independently and collaborate with a multicultural team.
- Proficient in both spoken and written English (fluency not required).

BENEFITS

- 10-20 days annual leave.
- Medical insurance.
- Flexible working hours.
- Five day work week.
- Travel Allowance / Mobile Phone Allowance.
- Performance Bonus.
- On the job training.
- Continuous Education allowance.
- Long Service Award.
- Extra leave for exam, marriage, child birth, compassionate and home relocation provided.
- Birthday day off.
- Regular staff gatherings and team building.
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Front End Web Developer 15K-18K

JOB DESCRIPTION

You will be responsible for the visual appearance of our products including corporate websites, websites for non-profit organizations such as humanitarian organizations as well as websites for government and quasi government organizations. You will be working with all aspects of front end development including design, fonts, content, colors, images, animations and buttons, in short, everything that is visible for the user.

Some of the specific tasks you will be engaged in include:

- Creating, customizing and maintaining our customers' websites' design and user interface.
- Creating and editing templates for our web development projects.
- Working on the styling of websites (alignment, fonts, colors etc.).
- Working with web designers to turn static pages into working web pages.
- Working with our other developers to implement backend functionality to develop interactive and dynamic web site.
- Editing and controlling the content of websites.

REQUIREMENTS

- Willingness to learn.
- F.5 graduate or qualifications in Web Design, Multimedia, Computer Studies or related disciplines.
- Ideally 1-2 years working experiences in web programming or similar experience from personal projects, open source projects, freelance work, etc.
Fresh graduates are welcome to apply.
- Proficiency in CSS, HTML, PHP, JavaScript.

- Able to work independently and collaborate with a team.
- Portfolio will be required at interview.
- Proficient in both spoken and written English and Chinese (fluency in English not required).

BENEFITS

- 10-20 days annual leave.
- Medical insurance (option to cover family)
- Flexible working hours.
- Five day work week.
- Travel Allowance / Mobile Phone Allowance.
- Company Profit Share Bonus / Discretionary Performance Bonus.
- On the job training.
- Continuous Education allowance.
- Long Service Award.

Extra leave for exam, marriage, child birth, compassionate and home relocation provided

ACCOUNTANT (17K–19K) Five days work (immediately available preferred)

RESPONSIBILITIES

- To handle full set of accounts independently
- Prepare monthly management account, schedules and reports for analysis as required
- Manage company cash flow and prepare cash flow forecast
- Work with other colleagues to enhance procedures and processes between departments
- Manage a guide existing Accounts officer
- Experience in MYOB is essential
- Proficiency in MS excel and word
- Ad hoc reporting and tasks as required by management

REQUIREMENTS

- Degree holder / higher Diploma in Accounting or equivalent
- At least 5 years related working experience in SME
- Able to work under pressure
- Excellent communication skills in English and Cantonese
- No travel necessary

BENEFITS

- 10-20 days annual leave
- Flexible working hours
- Five-day work
- Company Profit Share Bonus / Discretionary Performance Bonus
- Continuous Education allowance
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